

# REGISTRATION OF A MEMBER STATE USER AT ECMWF

(Please **read** the accompanying notes **before** completing this form. Please write **clearly**.)

A)

*This section is to be completed and signed by the User/Licensee*

**Title** (Mr/Ms/Mrs/Miss/Dr/Prof): \_\_\_\_\_

**Full name:** \_\_\_\_\_

**Nationality:** \_\_\_\_\_

**Organisation:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Telephone / Extension:** \_\_\_\_\_

**Email address<sup>1</sup>:** \_\_\_\_\_

**I agree to abide** by the conditions under which access to ECMWF's computing services is permitted **and** by the conditions set out in the Licence Agreement for ECMWF Archive Products (see Annex overleaf).

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

B)

*This section is to be completed by the Computing Representative or Special Project Principal Investigator*

**User identifier** (4 characters)<sup>2</sup>:

In addition to ECGATE and ECFS services<sup>3</sup>, access to the services selected below is requested

**High Performance Computing Facility:** YES  NO<sup>4</sup>

**Project account(s)**<sup>5</sup>: \_\_\_\_\_

**Group(s)**<sup>6</sup>: \_\_\_\_\_

**MARS**<sup>7</sup> - access to current forecast data allowed YES  NO

I confirm on behalf of the \_\_\_\_\_ (Institution or National Meteorological Service) that usage will be **in accordance with Article 2(2)(e) of the ECMWF Convention and for no other purpose**. I also confirm that, where applicable, the "Rules governing the distribution and dissemination of ECMWF real-time Products" as given in the "Guide to the Catalogue of ECMWF Real-Time Products" will be adhered to.

Place: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

*This section is for ECMWF use only*

Checked by User Support, signed: \_\_\_\_\_ Date: \_\_\_\_\_

Authorised on behalf of ECMWF, signed: \_\_\_\_\_ Date: \_\_\_\_\_

## NOTES

Complete **section A** of the form. **Ensure that your Computing Representative or Special Project Principal Investigator has completed section B.** See note 7 for situations where **Computing Representatives must** countersign the form. Then post or fax the form to:

User Support  
ECMWF  
Shinfield Park  
Reading  
RG2 9AX  
UK

Fax: +44 118 986 9450

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- <sup>1</sup> Email: Any email generated at ECMWF will be automatically forwarded to your email address. If you prefer a different arrangement, please specify.
  - <sup>2</sup> The Computing Representative or Special Project Principal Investigator should indicate their preferred 4 character user identifier, where the first two characters are already pre-defined according to the Member State. If a particular user identifier is not available, ECMWF will choose an alternative.
  - <sup>3</sup> All users will automatically be registered for the security token protected computing services on ECGATE, and for use of the Data Handling System (ECFS).
  - <sup>4</sup> The underlined choice (e.g. NO for HPCF) indicates the default if no specific choice is made.
  - <sup>5</sup> Project account(s): This will normally be assigned by the Computing Representative or Special Project Principal Investigator.
  - <sup>6</sup> Group(s): by default all Member State users will be assigned to a Unix group associated with their country of registration, e.g. group “be” for all users registered in Belgium. In some Member States other Unix groups might be assigned to users outside the national meteorological service.  
Please **specify** any changes required to the above default assignments.
  - <sup>7</sup> If no specific request is made, the default will be **no access** to currently valid forecast or analysis data.  
Note that if a user on a Special Project account requests access to currently valid data, then this form **must be countersigned by the relevant Computing Representative.**

## ANNEX

This annex should be **detached for reference** and **retained** by the **user**. It should **not** be returned with the form.

### Conditions of access to the ECMWF computing services

In signing section A), users agree that they will

- use their access solely in accordance with Article 2(2)(e) of the ECMWF Convention, which states  
*“The objectives of the Centre shall be: ...  
e) to make available to the Member States for their research, priority being given to the field of numerical weather forecasting, a sufficient proportion of its computing capacity, such proportion being determined by the Council;”*
- use their access in accordance with Annex A.3 of the Centre's Computer Security Policy, as laid down in ECMWF Computer Bulletin B0.2/3 which states  
*“Annex 3 Passwords and smart cards [tokens]*
  - *Passwords and smart cards protect the Centre’s computer systems against unauthorised access. Smart cards are personal access tokens and, like user identifiers, are issued to users for their sole use. The underlying authentication process is based on the physical possession of these cards; hence smart cards must be kept securely.*
  - *Login passwords and the PIN numbers of smart cards must be kept confidential and must not be disclosed to other persons*
  - *All users shall:*
    - *employ non-trivial passwords and PINs; (...)*
    - *safeguard smart cards issued to them against physical access by other persons;*
    - *change passwords or PIN numbers whenever there is any indication that the passwords or PIN numbers have been compromised;*
    - *report lost or stolen smart cards without delay. Member State users should report lost or stolen cards to (...) the Call Desk at ECMWF.”*
- use their access only for the purpose for which access to the ECMWF computing services has been granted;
- use the user identifier and/or security token for their own sole use and will not make it available to another person under any circumstances;
- return any token they might have been given to the appropriate Computing Representative when access to the token-protected computing services at ECMWF is no longer required.

In addition to above agreement users understand that their token will be enabled only when the token declaration has been signed and returned to the appropriate Computing Representative or, for ECMWF personnel ONLY, to the relevant member of staff at ECMWF. Any token received remain the property of ECMWF and may be revoked at any time.

In signing section A), the user agrees to abide by the conditions given in the Licence Agreement overleaf, which applies to the ECMWF Archive Catalogue

[http://www.ecmwf.int/products/data/archive/ECMWF\\_catalogue/index.html](http://www.ecmwf.int/products/data/archive/ECMWF_catalogue/index.html)

Access to and use of data and products not in the ECMWF Archive Catalogue may be subject to additional/different terms and conditions. Please check with ECMWF before accessing such data and products.

# LICENCE AGREEMENT FOR ECMWF ARCHIVE PRODUCTS

## Interpretation

**Words in the singular shall include the plural and vice versa and words used below shall mean:**

**Archive Products:** The items of the ECMWF archive catalogue.

**ECMWF:** The European Centre For Medium-Range Weather Forecasts (ECMWF) whose principal place of business is at Shinfield Park, Reading, RG2 9AX, United Kingdom.

**Direct Access:** Access to the ECMWF systems by means of an interactive client software which allows the Licensee to retrieve Archive Products.

**Licensee:** The person or the organisation he/she represents, authorised by the Licensor to use the Archive Products.

**Licensor:** The European Centre For Medium-Range Weather Forecasts (ECMWF) whose principal place of business is at Shinfield Park, Reading, RG2 9AX, United Kingdom.

## Conditions

1. The Licensee is authorised to use on a non-exclusive basis the Archive Products for its own purposes, including research, education and activities for commercial gain.
2. The Licensee shall not reproduce, distribute, license, transfer, assign, sell, disclose or otherwise forward the Archive Products, whether in their original form or as part of a service where the original numerical values of the Archive Products can be accurately rebuilt from the service, to any third party, without the prior written consent of the Licensor.
3. The Licensee shall not use, store or deal with the Archive Products in any way which contradicts the authorised use indicated in Condition 1 and/or the exclusions indicated in Condition 2 without the Licensor's prior written consent. The Licensee shall notify the Licensor if it becomes aware of any unauthorised use of the Archive Products.
4. All Intellectual Property Rights of the Archive Products owned by ECMWF or its licensors shall remain the property of ECMWF or its licensors and the Licensee acknowledges the full title and ownership by ECMWF or its licensors of all the Archive Products supplied.
5. The Licensee agrees to acknowledge the origin of the Archive Products in any scientific publication arising out of the use of the Archive Products. It will provide the Licensor a copy of such publication, upon request.
6. The Licensor makes no warranty as to the accuracy or completeness of the Archive Products. All Archive Products are provided on an "as is" basis. Any warranty implied by statute or otherwise is hereby excluded from this agreement to the fullest extent permissible by law.
7. Neither party shall be liable to the other under any cause of action for any loss of profit or loss of revenue (whether direct or indirect); any indirect loss; loss of goodwill, reputation or opportunity; or any loss of or corruption of data however so arising out of or in connection with this agreement whether or not that party had been informed of or was aware that there was a serious possibility of such loss.
8. The Licensor may terminate this Licence if the Licensee fails to remedy any breach of its obligations under this agreement within 30 days of notice from the Licensor, requesting the Licensee to remedy such breach.
9. The validity, construction and performance of this agreement shall be governed by the law of England. In the event of a dispute arising in connection with this agreement, the Parties shall attempt to settle their differences in an amicable manner; in the event that any dispute cannot be so settled, it shall be finally settled under the Rules of Conciliation and Arbitration of the International Chamber of Commerce by three arbitrators appointed in accordance with the said rules; unless otherwise agreed in writing, the arbitrators shall sit in London, England. The proceedings shall be in the English language. In accordance with Sections 45 and 69 of the Arbitration Act 1996, the right of appeal by either Party to the English Courts on a question of law arising in the course of any arbitral proceedings or out of an award made in any arbitral proceedings is hereby agreed to be excluded.
10. The Licensor makes no warranty with regard to the software provided to the Licensee to access the Archive Products. The software is provided on an "as is" basis. Any warranty implied by statute or otherwise is hereby excluded from this agreement to the fullest extent permissible by law.
11. The Licensee acknowledges that Direct Access to the Archive Products may be unavailable, delayed or interrupted. The Licensor takes no responsibility for, and will not be liable for, any unavailability, delay or interruption in Direct Access to the Archive Products at any time or for any period.
12. The Licensee undertakes to use identifiers, passwords and any other security information or device received from ECMWF for the sole purposes for which access to the ECMWF systems has been granted and not to make them available to third parties under any circumstances.
13. ECMWF reserves the right, at its sole discretion, to change, modify, add, remove or otherwise alter the Archive Products at any time without notice.
14. The Licensor reserves the right, at its sole discretion, to change, modify, add, remove or otherwise alter this agreement at any time without notice.

The following explanation is provided as guidance only and does not constitute part of the licence between you and ECMWF for ECMWF Archive Products:

1. You can use the Archive Products for:

- Research purposes
- Educational purposes
- Commercial purposes, including the provision of services
- Any other purpose as set out in the licence

2. You cannot use the Archive Products to:

- Distribute, sell or licence them in the form you receive them to any third party as part of your activities.
  - If you provide services based on the Archive Products, the recipients of your derivative works and services must not be able to retrieve the original Archive Products from them.
  - If you would like to redistribute ECMWF Archive Products, you must seek prior written permission from ECMWF as this is not covered by your licence.

3. You undertake to:

- Store the Archive Products in a safe place to avoid access by unauthorised persons.
- Notify ECMWF if you become aware of any unauthorised use of or access to ECMWF Archive Products.
- Acknowledge that ECMWF and its licensors are the sole proprietors of all intellectual property rights on the Archive Products.
- Acknowledge ECMWF in any scientific publication using the Archive Products (or derivatives) and provide a copy of such publication to ECMWF upon request.

4. ECMWF does not warrant that:

- The Archive Products will be complete and accurate. If you use them, it is at your own risk.
- Any software provided to access the Archive Products will be error-free. If you use such software, it is at your own risk.
- Access to the Archive Products will be always available. Access to the Archive Products may become temporarily unavailable or for indefinite periods.

5. ECMWF reserves the right to:

- Terminate your licence to access and use ECMWF Archive Products if you are in violation of the licence terms.
- Change the terms of your licence agreement.
- Add, remove, modify or otherwise alter the Archive Products without notice.