



PROCUREMENT OF MICROSOFT SOFTWARE SOLUTIONS

Specification of Requirements (SoR)

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1 BACKGROUND

ECMWF has been using Microsoft software and products since 1997, and from 2002 it has purchased licences under Microsoft Products and Services Agreement (MPSA) and Select plus arrangements from various resellers. ECMWF's use of Microsoft products has evolved to now including other the latest releases of products, such as Windows Server, Office 365, Copilot and Microsoft SQL Server.

Additional goals for this ITT are to consolidate the various licences into one agreement by purchasing Microsoft 365 E3 or E5 licences, as well as to improve the licence management under these agreements.

2 SCOPE OF REQUIREMENTS

2.1 Objective

The objective of the contract is to procure the Microsoft Software Solutions listed below under the Microsoft Enterprise Agreement arrangements. The licences will be used by ECMWF on the territory of its Member and Co-operating States. Contract with a duration of three years and a possible extension of three years.

2.2 List of Microsoft Software Licences

The licences are divided to four different types: Microsoft SQL Server, Windows Server, Microsoft 365 E3 & E5 and Other Microsoft Licences. See the tables 1, 2, 3, 4 and 5 for the complete list for the renewals/new licenses.

Item Number	Item Name	Product Type	Quantity
359-00765	SQL Server ALng LSA Device CAL	LSA	40
359-00960	SQL Server ALng LSA User CAL	LSA	37
7JQ-00341	SQL Server Enterprise Core ALng LSA 2L	LSA	2
228-04437	SQL Server Standard ALng LSA	LSA	4
7NQ-00302	SQL Server Standard Core ALng LSA 2L	LSA	2

Table 1: Microsoft SQL Server Licences

Item Number	Item Name	Product Type	Quantity
9EA-00039	Windows Server DC Core ALng LSA 2L	LSA	36
R39-00374	Windows Server External Connector ALng LSA	LSA	10
9EM-00265	Windows Server Standard Core ALng LSA 16L	LSA	12
9EM-00562	Windows Server Core ALng LSA 2L	LSA	72
6VC-02567	Win Remote Desktop Services CAL ALng Sub per User	LSA	100

Table 2: Windows Server Licences

Item Number	Item Name	Product Type	Quantity
AAA-28605	M365 E5 Original Sub Per User	SUBS	684
AAA-51068	Win OLS Activation User Sub Add-on E5	SUBS	684
T6A-00024	O365 E1 Sub Per User	SUBS	10
6WT-00001	O365 Extra File Storage Sub Add-On Extra Storage 1GB	SUBS	3000
SYS-00001	Copilot Studio Legacy USL Sub per User	SUBS	20
YFI-00001	Copilot Studio Sub (Messages)	SUBS	1
83I-00001	M365 Copilot Sub Add-on	SUBS	684
GHEC	GitHub Enterprise license	SUBS	800
KF5-00002	Defender O365 P1 Sub Per User	SUBS	120

Table 3: Microsoft 365 E3 & E5 Licences

Item Number	Item Name	Product Type	Quantity
6QK-00001	Azure Prepayment	SUBS	1
DGP-00003	D365 Sales Sub Per User	SUBS	62
MTH-00001	D365 Team Members Sub Per User	SUBS	1
TQA-000001	Exchange Online P2 Per User	SUBS	110
7SY-000002	Planner & Project P5 Sub Per User	SUBS	40
1Q4-00001	Power Automate Premium Sub Per User	SUBS	1
V9B-00001	Teams Rooms Pro Sub Per Device	SUBS	30
KXG-00002	Teams Shared Devices Sub Per Device	SUBS	1
N9U-00001	Visio P2 Sub Per User	SUBS	40
77D-00110	Visual Studio Pro MSDN ALng LSA	LSA	5

Table 4: Other Microsoft Licences

Item Number	Item Name	Product Type	Quantity
GHEC_COPILOT_ENTERPRISE	GitHub Copilot Enterprise license	SUBS	800

Table 5: Option: Microsoft 365 E3 & E5 Licences

2.3 General Response Requirements

Tenderers must address requirements, below. Please provide your responses in the respective section of the Tender Submission Form.

- Please provide a quotation for the items listed in Table 1 and Table 2. In addition, in order to simplify the annual renewal process and improve the licence management, ECMWF would like to have some or all of its licences in Table 1 and Table 2 co-terminate on the same dates. Considering the expiry dates provided in these tables, please describe your approach for achieving this goal, including the impact on the pricing of any such co-termination.
- Please provide a quotation for the items listed in Table 3. In addition, please provide another quotation for same items by upgrading Office 365 Enterprise E5 to Microsoft 365 Enterprise E7. Should ECMWF decide to upgrade to the E7 licence, please describe which addons, which are currently licenced separately, would no longer be required under the E7 licence.
- Please provide a quotation for the items listed in Table 4 and Table 5.
- Please describe the process used to handle the annual true up licence renewals.

- Please describe the processes in place to advise ECMWF of any Microsoft Licence scheme changes which may impact our licences.
- Please describe any additional advantages provided by the Tenderer such as training, e-learning and any other resources for using Microsoft products and services.

2.4 Current and Future Subscription Requirements

Tenderers must address requirements below. Please provide your responses in the respective section of the Annex 2 -Tender Submission Form.

As an intergovernmental organisation, ECMWF is granted specific statutory provisions by its founding treaty, such as immunity from jurisdiction. At the same time, under its legal framework and policies, ECMWF is required to ensure an adequate level of protection of data, including of personal data. While ECMWF is not subject to the EU General Data Protection Regulation (GDPR), its legal framework provides a similar level of protection. In particular, the following aspects are required:

- **Conditions for storing, processing and transferring (personal) data:** The licence terms and conditions must enable ECMWF's compliance with its legal framework and Microsoft compliance with the applicable legislation (including GDPR, where relevant). This may include locating servers/data centres in one or more of ECMWF's Member States or in other jurisdictions providing a suitable level of protection.
- **Recourse to arbitration:** ECMWF is not subject to any single jurisdiction. Licence terms and conditions must therefore safeguard the legal principles resulting from ECMWF's special status accorded to it by its founding treaty, in particular: immunity from national jurisdiction and dispute resolution by an arbitration tribunal.
- **Inviolability of archives:** ECMWF must exercise full control over its archives. Divulgence to, or access by national authorities is not enforceable against ECMWF. At the very least, ECMWF's explicit permission shall be sought in advance.