

ECMWF ProContract Submission Portal - Instructions for Applicants only for the purpose of ECMWF grant procedures

This document aims to provide guidance to the grant applicants on how to submit a project proposal via the proposal submission portal (ProContract). This document contains the following sections:

- Proposal submission portal (ProContract);
- Who must register;
- Note on Registration via ProContract;
- Finding and accessing an opportunity & Online questionnaire;
- Submitting the response;
- Messaging board for applicants' clarification questions.

Proposal submission portal (ProContract)

The European Centre for Medium-Range Weather Forecasts (ECMWF) uses ProContract for most of the procurements that it runs and **is also using it for grant procedures – specifically for applicants to submit project proposals in response to Calls for Proposals – until further notice.**

Each Call for Proposal contains the information in its announcement and documentation in this regard. To take part in Call for Proposals and to be able to express an interest in an opportunity, applicants must register on ProContract with details of your entity, the registration is free – refer to subsection ‘**Who must register**’ for detailed information on the entities required to register. You should note that the process for registration on the portal is managed by the portal provider Due North. If you have any technical issues with the portal or your registration process, you should visit the ProContract Help Library at <https://supplierhelp.due-north.com/> or contact their support team by emailing to ProContractSuppliers@proactis.com.

In the case you do not receive answers from ProContractSuppliers@proactis.com, please contact grants@ecmwf.int. ProContract can be accessed from one of the following links (the first link redirects to ProContract login/registration page and the second link redirects to the page where ECMWF current opportunities are listed): <https://procontract.due-north.com> or <https://procurement.ecmwf.int>.

After the registration step, all the communications shall be done via the messaging board, please see subsection at the end of the document.

Who must register

The Coordinator¹ is the ONLY legal entity that submits the project proposal. All other legal entities involved in the project, i.e. other Beneficiaries, Affiliated entities, Associated partners, and Subcontractors are NOT required to register on ProContract and do NOT submit the project proposal.


If an entity is already registered on ProContract, a new registration is not required. However, it is the sole responsibility of the applicant to ensure that all information in the registered profile is accurate and up to date. ECMWF accepts no responsibility for any consequences arising from outdated or incorrect profile information at the time of submission.


Note on Registration via ProContract

When registering on ProContract, you may notice references to terms such as “company”; “supply your goods & services”; “buying organisations”; “supply”; “business”; “buyer category”. Please do not interpret this to mean that only private companies are eligible to register or participate in the grant procedures, neither that this grant procedure is a procurement exercise; nor that ECMWF is acting as buying organisation for the purpose of the grant procedure. Unless explicitly stated otherwise, grant procedures are open to a broad range of applicants, including private entities (e.g. companies, NGOs, universities etc.), public entities, and individuals. To determine whether your entity is eligible, please consult the Eligibility Criteria section of the Call for Proposals documentation.

Register free with ProContract

Begin your ProContract supplier account registration by filling in a few details below.

Organisation name 

Email address 

By clicking 'Continue registration', you agree to the [Terms and Conditions](#) & [Privacy policy](#).

[Continue registration](#)

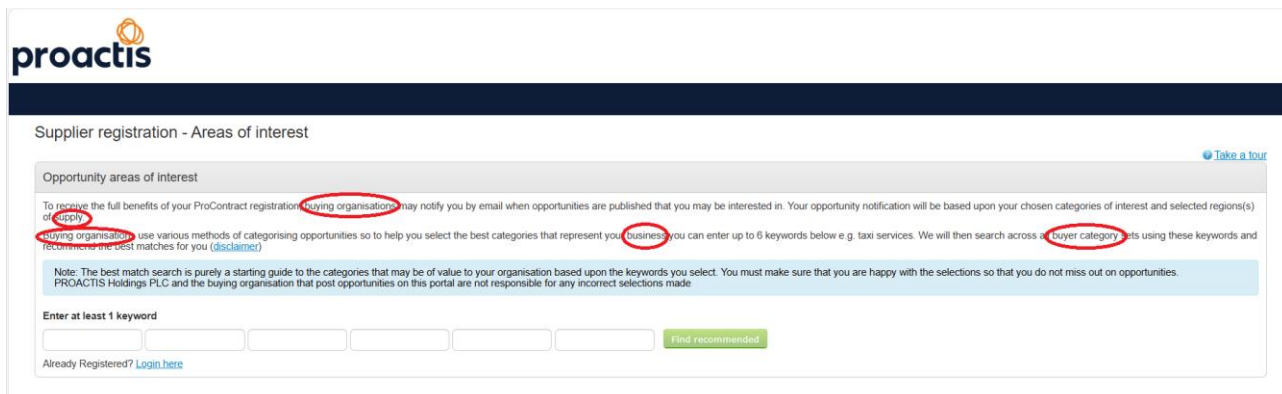
Already registered? [Log in here](#)

Why should I register with ProContract?
Registration is free and you, as a company profile, will be immediately available for opportunities managed by over 30,000 buyers from over 400 private, public sector and 3rd sector organisations.

What happens next?
Once we have verified your company name and email address you will be asked to complete a short registration process including basic company details and contact information. Upon admission, your registration application will be reviewed by the ProContract team and you will be sent an email address confirming next steps.

Do I receive opportunity alerts?
Following successful registration as a company profile you can stipulate your preferred opportunity areas of interest along with geographical locations to which you can supply your goods & services. Overnight, your interests will be matched against the latest published opportunities and you will be notified by email. The email will contain links to review, and if you wish, express your interest in each of the opportunities.

¹ The beneficiary coordinating the proposals preparation and the grant implementation – on behalf of other beneficiaries – is defined as coordinator. Even in case of a mono-beneficiary grant with no other participants, that beneficiary is considered the coordinator.



Supplier registration - Areas of interest

Take a tour

Opportunity areas of interest

To receive the full benefits of your ProContract registration, buying organisations may notify you by email when opportunities are published that you may be interested in. Your opportunity notification will be based upon your chosen categories of interest and selected regions(s) of supply.

Buying organisations use various methods of categorising opportunities so to help you select the best categories that represent your business. You can enter up to 6 keywords below e.g. taxi services. We will then search across all buyer category lists using these keywords and recommend the best matches for you (disclaimer)

Note: The best match search is purely a starting guide to the categories that may be of value to your organisation based upon the keywords you select. You must make sure that you are happy with the selections so that you do not miss out on opportunities. PROACTIS Holdings PLC and the buying organisation that post opportunities on this portal are not responsible for any incorrect selections made.

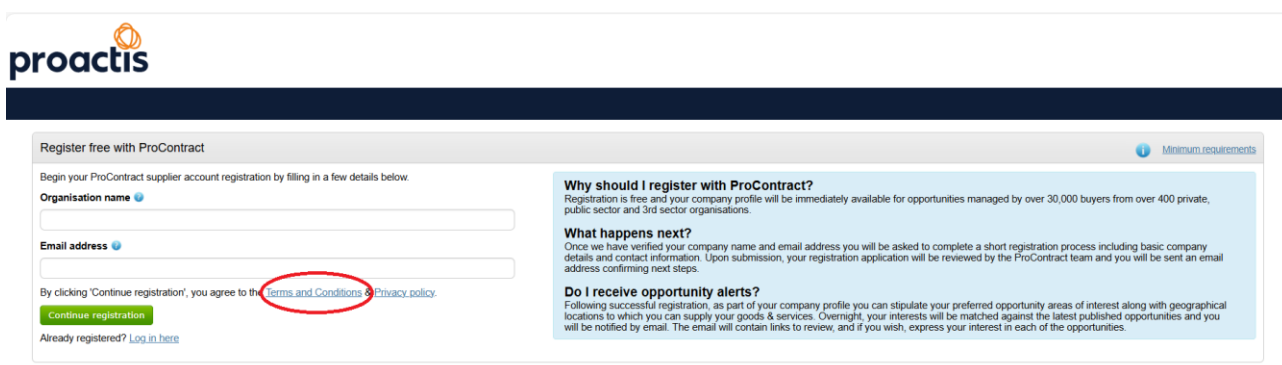
Enter at least 1 keyword

Find recommended

Already Registered? [Login here](#)

Registration and profile updates on ProContract are subject to a general Supplier User Agreement (SUA) provided by the system provider (“Terms and Conditions – Supplier User Agreement”). Please note that the SUA applies solely to system access and technical use. It does not govern the content, process, or legal nature of the grant procedure. Applicants are therefore requested to consider only those provisions of the SUA that relate to the technical use of the system. In the event of any discrepancy between the SUA and the Terms and Conditions of the grant procedure, as set out in the Call for Proposals documentation and annexes available on ProContract, the latter shall prevail.

Terminology note: references in the Supplier User Agreement (SUA) to procurement-related terminology shall be interpreted as follows: “Supplier” shall be understood as “Applicant”; “Procurement” or “Procurement activity” as “Grant procedure”; “Bid” or “Tender” as “Proposal”; “Invitation to Tender (ITT)”, “Request for Quotation (RFQ)”, or similar as “Call for Proposals”; “Contract award” or “Contract” as “Grant award” or “Grant Agreement”; “Buyer Organisation” as the “Grant Authority”; “Evaluation and award process” as “Proposal evaluation and grant award process”.



Register free with ProContract

Minimum requirements

Begin your ProContract supplier account registration by filling in a few details below

Organisation name

Email address

By clicking 'Continue registration', you agree to the [Terms and Conditions & Privacy policy](#).

Continue registration

Already registered? [Login here](#)

Why should I register with ProContract?
Registration is free and your company profile will be immediately available for opportunities managed by over 30,000 buyers from over 400 private, public sector and 3rd sector organisations.

What happens next?
Once we have verified your company name and email address you will be asked to complete a short registration process including basic company details and contact information. Upon submission, your registration application will be reviewed by the ProContract team and you will be sent an email address confirming next steps.

Do I receive opportunity alerts?
Following successful registration, as part of your company profile you can stipulate your preferred opportunity areas of interest along with geographical locations to which you can supply your goods & services. Overnight, your interests will be matched against the latest published opportunities and you will be notified by email. The email will contain links to review, and if you wish, express your interest in each of the opportunities.

Terms & Conditions

Please confirm your acceptance of the terms & conditions outlined below in order to use this service.

Supplier User Agreement

Introduction

The System is provided by PROACTIS Group Limited and operated by the Buyer Organisations. This User Agreement applies to the Supplier's and its Supplier Users' access to and use of the System. The Supplier acknowledges that by a Supplier User accessing the System using the user ID and password provided by, or on behalf of the Buyer Organisation, the Supplier agrees to be bound by this User Agreement.

The Supplier shall only use the System to respond to an invitation to participate in a procurement activity in accordance with this User Agreement and any further rules expressed and presented in the System. If there is any conflict between this User Agreement and any such further rules, then the provisions of such further rules shall take precedence over this User Agreement.

This User Agreement between PROACTIS Group Limited and the Supplier governs the access and use of the Electronic Sourcing System (the System) by the Supplier to respond to an invitation from the active Buyer Organisations to participate in procurement activities.

A procurement activity may include various types of RFx (Request for X) including but not limited to a Pre-Qualification Questionnaire (PQQ), a Request for Information (RFI), an Invitation to Tender (ITT), an Invitation to Negotiate (ITN), a Request for Quotation (RFQ), an

Privacy policy

Please make sure that you read the [PROACTIS privacy policy](#) before continuing

By clicking "Update account and login", you agree to the terms and conditions & privacy policy

[Update account and login](#) [Cancel and log out](#)

Finding and accessing an opportunity & Online questionnaire

When you are registered on ProContract, you will be able to see all the opportunities available in ProContract for various entities beside ECMWF. When you are at the home page, you can narrow your search results to opportunities issued by ECMWF by selecting the corresponding portal or organisation on the ProContract Opportunities page as shown in Capture 1:

CAPTURE 1:

The screenshot shows the ProContract web interface. The top navigation bar includes the Proactis logo, ECMWF logo, and links for Home, Find opportunities, My activities, My contracts, and Help. Below the navigation bar, the page title is "Opportunities - Search results". On the left, there is a "Narrow your results" sidebar with filters for Portals, Organisations, Workgroups, and Categories. The "Organisations" filter is expanded, and "ECMWF" is selected. The main content area displays a table of opportunities.

Title	Buyer	Expression Start	Expression End	Estimated value
CIS2_311_ his Rescue, Collection, and Processing of In Situ Observations	ECMWF	26/03/2025	13/05/2025	N/A
CIS2_370_ his Operational seasonal predictions	ECMWF	02/05/2025	12/06/2025	N/A
CIS2_384 Downscaling of CMIP6 Climate Projections using Machine Learning Tools to fill the Gaps of the Worldwide CORDEX RCM Simulations	ECMWF	10/04/2025	29/05/2025	N/A
CAMS2_53b Development and provision of hot-spot emissions of CH4 from Copernicus Contributing Missions	ECMWF	27/03/2025	22/05/2025	N/A
CIS2_130a Media relations and reputation management services	ECMWF	09/04/2025	21/05/2025	£2,200,000.00
CIS2_152a his Enhancing User Intelligence for CAMS : User uptake and user requirements activities	ECMWF	10/04/2025	22/05/2025	N/A

When you locate an ECMWF Call for Proposals from the list and you click on the link, following screen for the Call for Proposals will open which is the advert of the opportunity:

CAPTURE 2:

The screenshot displays the ECMWF procurement portal interface. The main content area shows details for the opportunity CJS2_152a_bis. The 'Main contract details' section includes the opportunity ID, title, categories, description, region of supply, and estimated value. The 'Expression of interest window' section shows the start and end dates and a button to 'Register interest in this opportunity'. The 'Contact details' section lists the buyer, contact person, email, telephone, and address. The 'Attachments' section lists several documents, including a Request for clarification form, instructions and conditions, and two volumes of the tender documents.

Main contract details	
Opportunity Id	DN1769603
Title	CJS2_152a_bis Enhancing User Intelligence for CAMS : User uptake and user requirements activities
Categories	73000000-2 - Research and development services and related consultancy services
Description	ECMWF, as the European Commission's entrusted Entity for operating Copernicus Atmosphere Monitoring Service (CAMS), invites tenders for services to support, with the management of the relationship between CAMS and its different user communities, with the overarching goal to ensure the best possible use of the products by the Copernicus core users and to their full satisfaction.
Region(s) of supply	Austria, Belgium, Bulgaria, Cyprus, Czechia, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, United Kingdom
Estimated value	N/A
Keywords	Enhancing, User Intelligence

Expression of interest window	
From	10/04/2025 12:00 to 22/05/2025 15:00
Register interest in this opportunity	

Contact details	
Buyer	ECMWF
Contact	Procurement at ECMWF
Email	do_not_use@ecmwf.int
Telephone	+44 118 549 9000
Address	ECMWF Reading Berkshire RG2 9AX United Kingdom

Attachments	
CJS2_152a_bis Request for clarification form.xlsx	29 KB
CJS2_152a_bis Volume I Instructions and Conditions.pdf	429 KB
CJS2_152a_bis Volume IIA Timetables.pdf	311 KB
CJS2_152a_bis Volume IIA Annex 1.xlsx	25 KB

1) An ECMWF Call for Proposals is composed of a set of documents. The adverts published will contain the main document(s) of the Call for Proposals as attachments. The titles of the documents may change depending on the format of the Call for Proposals, however the main documents attached here will provide information minimum for the following:

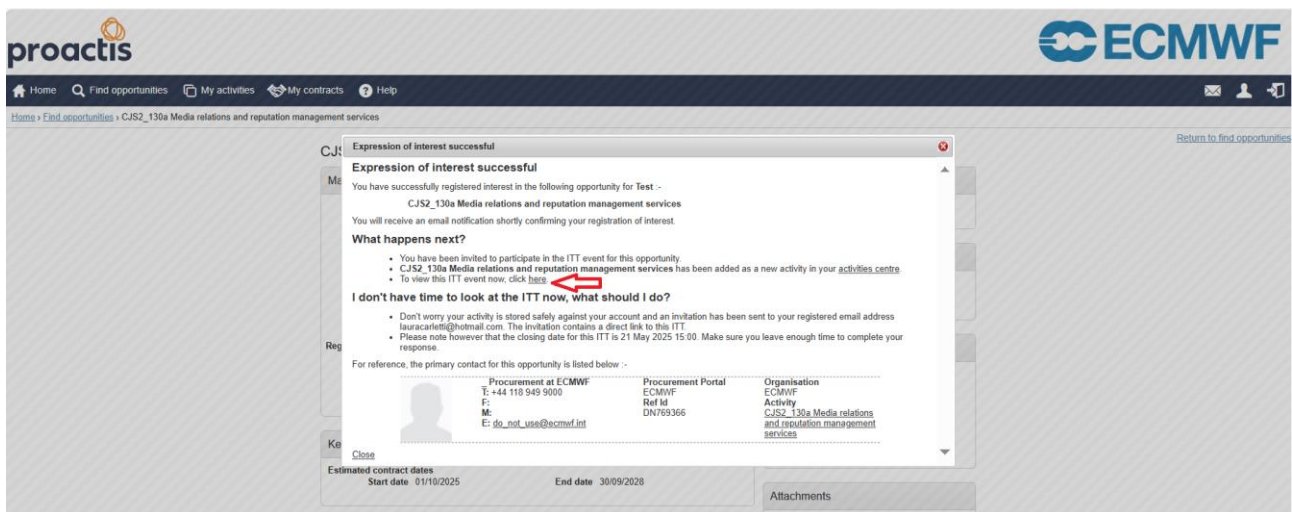
- Call for Proposals document (including deadline and timeline)
- Guidelines for Applicants

The aforementioned documents together with the remaining documents of the grant procedures will in general be templates for applicants to complete and submit (various annexes of the Call for Proposals document etc.) as well as the Grant Agreement Template (NOT be filled in and submitted at proposal submission stage) that will be provided within the “Online questionnaire”.

Online questionnaire is the step where applicants prepare their responses by answering questions about their entities and uploading documents for their responses in accordance with the instructions therein. The steps explained further in this document will take you to the online questionnaire.

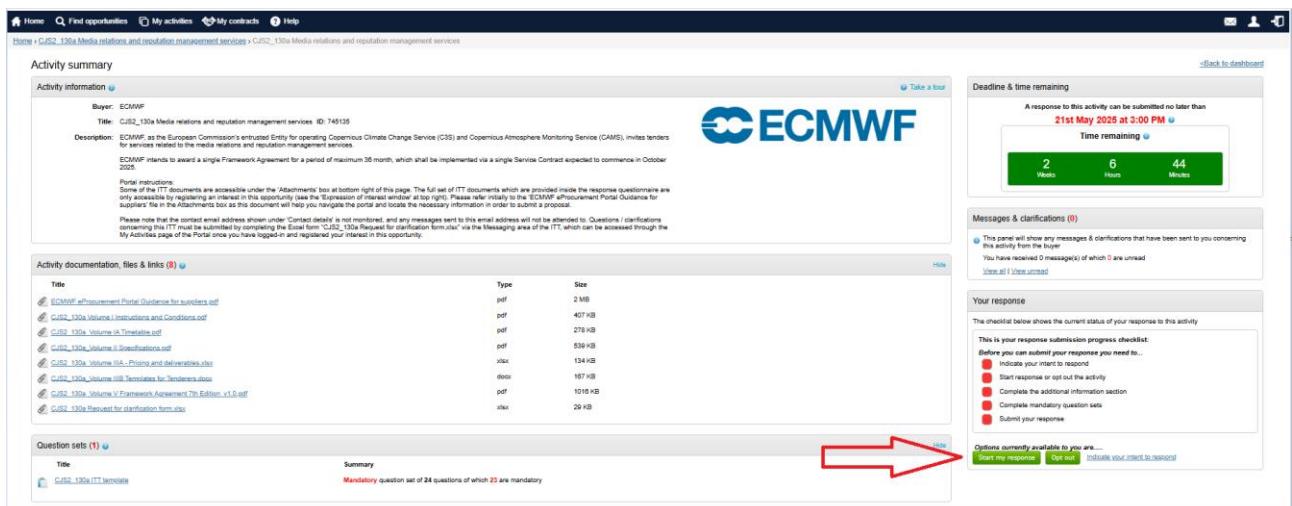
2) After you viewed the advert and the documents attached for the Call for Proposals, you will need to “register interest” to access the online questionnaire. Registering interest is a step to access the Call for Proposals and does not commit you to respond. When you click on “Register interest” you will see the following screen in Capture 3:

CAPTURE 3:



The notification in the screen above will indicate your interest is accepted and will also give you a link to access the Call for Proposals. If you click on the link indicated above, it will take you to the Call for Proposals event and you will see the following screen in Capture 4:

CAPTURE 4:



Capture 4 above displays the Call for Proposals event. In this screen you will see an option "Start my response" as indicated. If you click on "Start my response" it will start the response wizard which will take you to the "Online questionnaire" in a few steps for preparation of your response. In this screen you will also see an option as "Register intent to respond". This is optional and provides ECMWF with extra information for registered intents by applicants for submitting a respond to a Call for Proposals. If you turn off the screen notification in Capture 3 or leave the page/portal, your interest will still be registered as linked to your account and activities and you may access the Call for Proposals at a later stage. In order to find the Call for Proposals you expressed an interest in at a later stage, please see Capture 5 below:

CAPTURE 5:

As indicated in Capture 5 above, when you login to the portal, your home page will have tabs where you can have access to your activities. When you choose “Recently added” tab, the Call for Proposals that you expressed an interest in will be listed. When you click on the link of the Call for Proposals you wish to access, you will view the main page (activity dashboard) of the Call for Proposals and will see the screen in Capture 6 below:

CAPTURE 6:

1 The activity dashboard of the Call for Proposals presents the procurement process as different events. The initial event as seen above is the “Expression of interest” event and you will see that event as your interest accepted.

2 The second is the event for the Call for Proposals where you start your response by accessing the “Online questionnaire”.

3 As indicated in the capture above, you will need to click “Open” to start the Call for Proposals event (depending on your navigation activity, it may read as “Start” as well). Please note that it may take a few seconds for the new screen to appear. When you click “Open” or “Start” you will see the screen in Capture 7 below:

CAPTURE 7:

Home > My activities > C452_130a Media relations and reputation management services > C452_130a Media relations and reputation management services

Activity summary

Activity information

Buyer: ECMWF

Title: C452_130a Media relations and reputation management services ID: 748135

Description: ECMWF, as the European Commission's entrusted Entity for operating Copernicus Climate Change Service (C3S) and Copernicus Atmosphere Monitoring Service (CAMS), invites tenders for services related to the media relations and reputation management services.

ECMWF intends to award a single Framework Agreement for a period of maximum 36 months, which shall be implemented via a single Service Contract expected to commence in October 2025.

Portal instructions: Some of the ITT documents are accessible under the 'Attachments' box at bottom right of this page. The full set of ITT documents which are provided inside the response questionnaire are only accessible by registering an interest in this opportunity (see the Expression of Interest window at top right). Please refer initially to the 'ECMWF Affirmation Portal Guidance for suppliers' file in the Attachments box as this document will help you navigate the portal and locate the necessary information in order to submit a proposal.

Please note that the contact email address shown under 'Contact details' is not monitored, and any messages sent to this email address will not be attended to. Questions / clarifications concerning this ITT must be submitted by completing the Email form 'C452_130a Request for clarification form.docx' via the Messaging area of the ITT, which can be accessed through the My Activities page of the Portal once you have logged in and registered your interest in this opportunity.

Activity documentation, files & links (8)

Title	Type	Size
ECMWF Affirmation Portal Guidance for suppliers.pdf	pdf	2 KB
C452_130a Volume I Instructions and Conditions.pdf	pdf	407 KB
C452_130a Volume II Terms of Reference.pdf	pdf	279 KB
C452_130a Volume III Specifications.pdf	pdf	539 KB
C452_130a Volume IV - Privacy and data protection.docx	docx	134 KB
C452_130a Volume IIB Templates for Tenderers.docx	docx	167 KB
C452_130a Volume I Framework Agreement Template v1.0.pdf	pdf	1019 KB
C452_130a Request for clarification form.docx	docx	29 KB

Question sets (1)

Title: C452_130a ITT template

Summary: Mandatory question set of 24 questions of which 22 are mandatory

Options currently available to you are...

View draft response | Opt out

Deadline & time remaining

A response to this activity can be submitted no later than 21st May 2025 at 3:00 PM

Time remaining

2 Weeks 6 Hours 22 Minutes

Messages & clarifications (0)

This panel will show any messages & clarifications that have been sent to you concerning this activity from the buyer.

You have received 0 message(s) of which 0 are unread

View all | View unread

Your response (Version 1 - Draft)

The checklist below shows the current status of your response to this activity

This is your response submission progress checklist:

So far you have...

- Indicated intent to respond (07/05/2025 08:36)
- Started to draft your response to this activity

Before you can submit your response you need to...

- Complete the additional information section
- Complete Central Digital Platform (CDP) section
- Complete mandatory question sets
- Submit your response

Audit history

View audit history

In the screen above you will need to click the “View draft response” as indicated which will take you to your draft response as shown in the below Capture 8.

CAPTURE 8:

Home > My activities > C452_130a Media relations and reputation management services > C452_130a Media relations and reputation management services

Your response summary

Response information

Supplier: TEST3

Workgroup: Test

Workgroup contacts: Laura Carrell

Activity id: C452130a

Response id: R7579554

Company reg number: None

Company address: Test 1
Cambridge
Cambridgeshire
United Kingdom
CB2 3TP

Website: None

Additional information

You have not started the 'Additional information' section. Click on the 'Edit' link to begin.

Central Digital Platform (CDP) - Supplier information

You have not started the 'Central Digital Platform (CDP) - Supplier information' section. Click on the 'Edit' link to begin.

Question sets (1)

Title: C452_130a ITT template

Summary: Mandatory question set of 24 questions of which 22 are mandatory

Progress: [Progress bar]

Action: Edit

Deadline & time remaining

A response to this activity can be submitted no later than 21st May 2025 at 3:00 PM

Time remaining

2 Weeks 6 Hours 17 Minutes

Your response

The checklist below shows the current status of your response to this activity

This is your response submission progress checklist:

So far you have...

- Indicated intent to respond (07/05/2025 08:36)
- Started to draft your response to this activity

Before you can submit your response you need to...

- Complete the additional information section
- Complete Central Digital Platform (CDP) section
- Complete mandatory question sets
- Submit your response

Audit history

View audit history

When you click the “Edit” in Capture 8, it will open you the “Online questionnaire” as shown in Capture 9 below:

CAPTURE 9:

The screenshot shows the Proactis online questionnaire interface. The top navigation bar includes the Proactis logo and links for Home, Find opportunities, My activities, My contracts, and Help. The main content area is titled 'View evaluation questions' and displays a list of questions organized into sections. The first section is '1 Copernicus General Section', which is marked as 'Incomplete section'. It contains 23 questions, each with a title, a status (Answer, question), and a flag. The second section is '2 Copernicus Price Section', also marked as 'Incomplete section', and contains one question. The third section is '3 Copernicus Technical Section', marked as 'Incomplete section'. On the right side, there is a 'Progress (4%)' bar and a 'Key' section explaining the status icons: green for 'The answer provided is valid and complete', yellow for 'The answer has been automatically populated from a previous answer but it must be reviewed before submission', red for 'Mandatory elements of this question have not been provided', and blue for 'The question has been flagged for review'. Below the key is a 'Public attachments' section with the text 'No attachments'.

Now you have accessed the online questionnaire where you will need to answer questions and upload completed documents which will constitute your response to the Call for Proposals. Each question will have descriptions and guidance for applicants about what are expected. “Question 1.1 Confirmation of understanding of documentation” of the questionnaire is where you can find the full set of Call for Proposals documents. Please note that while you are completing the questionnaire, each question will give you the option to “save” your answer and any documents you upload. Once you complete the online questionnaire you will need to close it by clicking on the “back” button at the bottom of the screen.

Submitting the response

CAPTURE 10:

proactis

Home | My activities | CDS2_130a Media relations and reputation management services | CDS2_130a Media relations and reputation management services

Your response summary

[Back to summary](#) [Take a tour](#)

Response information

Supplier: TEST3
Workgroup: Test
Workgroup contacts: Laura Carli
Activity id: CMT80000
Response id: R7519004

Company reg number: None
Company address: Test 1
Cambridge
Cambridge
United Kingdom
CB2 3TP
Website: None

Additional information

Supplier reference: /
Response information: /
Additional comments: /

Central Digital Platform (CDP) - Supplier information

Supplier information upload
You have acknowledged that you have provided an upload of your Supplier Data from the Central Digital Platform (CDP) as part of the 'Response documentation, files & links' section below.

Question sets (1)

Title	Summary	Progress	Action
CDS2_130a CTT Incomplete	Mandatory question set of 24 questions of which 23 are mandatory	Progress bar (23/24)	Submit

Deadline & time remaining

A response to this activity can be submitted no later than
21st May 2025 at 3:00 PM

Time remaining

2 Weeks 6 Hours 4 Minutes

Your response

This checklist below shows the current status of your response to this activity

So far you have...

- Indicated intent to respond (07/06/2025 08:54)
- Started to draft your response to this activity
- Completed the additional information section
- Completed Central Digital Platform (CDP) section
- Completed mandatory question sets
- Almost done, all you need to do now is...
- Submit your response

Options currently available to you are...

Submit response [Get out](#)

Before proceeding with “Submit response” you must enter “Central Digital Platform (CDP) - Supplier information” – see number 1 on the Capture – and tick the statement “I confirm that I will/have provided the necessary documentation as part of the 'Response documentation, files & links' section of this response help” and click “Save”, only after having done so you can proceed with the step below needed for the submission. Having completed the questionnaire online you can either save it for later submission or submit it straight away – see number 2 on the Capture.

As indicated in the above Capture 10 above, the status of your response will read as “Draft” during the process. It is important to note that once you complete your response, you must click the “Submit response” button and the status of your response should read “Submitted”.

Until the closing date you can change answers to the questionnaire and submit a new version. ECMWF will be able to see only the version of the answers that is current at the closing date.

Messaging board for applicants’ clarification questions

All correspondence between the applicants and ECMWF regarding a grant procedure is conducted via the “messaging board” of the Call for Proposals in the proposal submission portal (ProContract).

Messaging board can be accessed from the dashboard of the Call for Proposals as shown in Capture 11 below. Once you click on “view” messages, it will give you an option to create a new message as well as shown in Capture 12. (Indication 1).

Please note that as shown in Capture 12 (indication 2), you will need to select the “Read” status box and click “Update” to see the messages that you have previously viewed.

CAPTURE 11:

proactis

ECMWF

Home Find opportunities My activities My contracts Help

Home > My activities > CJS2_130a Media relations and reputation management services

Activity : CJS2_130a Media relations and reputation management services

Events

CJS2_130a Media relations and reputation management services Draft (Respond by: 21/05/2025) Hide details | Open

Activity type: ITT
Reference: 745135
Respond by: 21 May 2025 at 15:00
Response status: Version 1 - Draft

CJS2_130a Media relations and reputation management services Expression of interest accepted View details | Open

ECMWF

Archive this activity

Messages (0)

You have received 0 message(s) of which 0 are unread
[View all](#) | [View unread](#)

Audit history
[View audit history](#)

CAPTURE 12:

proactis

ECMWF

Home Find opportunities My activities My contracts Help

Home > My activities > CJS2_130a Media relations and reputation management services > Messaging

All data Search Go

Messages for CJS2_130a Media relations and reputation management services - Search results

Narrow your results

Read Status

☐ Read

☒ Unread

☒ Flagged

Received/Sent Within

☒ All

☐ Previous 7 days

☐ Previous 30 days

☐ Date range

Reset Update

Inbox

Create new message

There have been no messages sent/received that match your search criteria

1

2

To ask clarification questions:

Applicants may submit questions related to the Call for Proposals (“Clarification Questions”) by completing the form “Request for Clarification Form.xlsx” and uploading it via the Messaging board within the relevant Call for Proposals. All Clarification Questions must be received by more than 15 calendar days before the Call for Proposals closing date. ECMWF will endeavour to respond to requests for clarification within 7 calendar days of receiving them. Responses provided by ECMWF, including the decision not to give a substantive reply and to refer the questioner back to the Call for Proposals documentation, are final and shall not be subject to appeal or complaint. Clarifications will be shared with all applicants who have expressed an interest in the relevant Call for Proposals if deemed to be of general interest, particularly where they concern overarching aspects of the Call for Proposals and the respective Actions (e.g. conditions, terms, requirements, scope, roles and tasks of applicants, or funding provisions etc.). Clarifications related to project-specific topics (e.g. applicants' proposed approaches, ideas, or solutions etc.) will not be shared more broadly. The identity of the

questioner will not be disclosed. ECMWF alone will determine whether a clarification is of general interest, and this determination shall not be subject to appeal or complaint.