

# ECMWF Copernicus Procurement

## Request for Proposal



## CLARIFICATIONS

Clarifications issued 19 March 2024

ITT Ref: RFP/2024/CJS2_161a
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ISSUED BY: ECMWF Administration Department Procurement Section
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Funded by the European Union

Implemented by



We are pleased to provide the following clarification responses to questions received:

## 1 Ref: C1\_CJS2\_161a

### Question:

In the "Specification of requirements" it says: "Regular visits to ECMWF's Bonn duty station shall be foreseen. For price calculation purposes, an in-person presence in Bonn of 40% of the time allocated to the contract, shall be accounted for." Does this mean that (at least) one person must be in Bonn for 40% of the time of the contract (i.e. 9.6 month)?

### Answer:

Yes, the requirement is 40% in person presence in Bonn. This refers to 40% of the total number of 210 days to be provided by one or two experts to be proposed by the tenderer.

## 2 Ref: C2\_CJS2\_161a

### Question:

The second question relates to the people involved. From the specifications it sounds like you are looking for one or two experts to cover the work. Can support staff be included and thus, the 210 days would be allocated to different people?

### Answer:

All management costs should be included in the daily fee rate, and 210 days refer to the input in days by the maximum two experts in total.

## 3 Ref: C3\_CJS2\_161a

### Question:

- While we understand that subcontracting is not allowed, we wanted to check if a partnership with another institute is possible?
- The proposed ITT asked for one or two experts for the full duration of the project. Is it possible to construct a consortium with different entities from different countries to answer to the ITT?

### Answer:

ECMWF will only enter into a contract with a single legal entity. ECMWF will not enter into multiple contracts with individual members of consortia or groups of service providers.

Tenderers should also note that as specified in Annex 1, Section 2.1, the proposed experts are not to be subcontracted via a third party. Contractually we expect that the proposed expert(s) is/are sufficiently independent to deliver the requested services under guidance and supervision of ECMWF's Copernicus Hubs Coordinator.